

## City of Winter Park Public Library Task Force

September 10, 2014

Winter Park Public Library Community Room

**Members Present:** Jeffry Jontz, Jan Walker, Sam Stark, Chip Weston, Daniel Butts, Gary Barker, Shawn Shaffer, Randy Knight. Larry Adams and Julie von Weller from ACi also attended.

The meeting was called to order at 8:32 a.m. by Task Force Chair Sam Stark.

The minutes of the August 27, 2014 meeting were approved.

Larry Adams from ACi presented options for renovation and expansion using the existing structure at the Library's current site. The 460 East New England Avenue site has 1.7 acres of land and could accommodate several possibilities that would include a parking structure. The next step will be having ACi present possibilities for scraping the current Library site and building an entirely new structure.

Shawn Shaffer briefly discussed the logistics and expenses involved in moving the Library to a temporary location should it be necessary to allow the renovation/expansion on the current site. Preliminary estimates are that a space of at least 20,000 square feet would be necessary to house the collection and staff. Availability of a space this size could be a serious issue. Additional expenses would be incurred to transport the collection and make rental space functional for the collection.

The Task Force approved the selection of Marilyn Crotty of the Florida Institute of Government at the University of Central Florida to facilitate the "Imagining Our Future" community forum. Members reviewed the suggested community forum format provided by Crotty in her proposal. The group accepted the general format and made suggestions for how to present results and conclusions. The Task Force members will meet with Crotty at 5:00 p.m. on September 17 prior to the Forum.

A timeline for the Task Force activities was proposed. Members discussed the feasibility of gathering community input, preparing needs analysis, making a site recommendation and drafting a bond issue in time for the December deadline to have the bond referendum appear on the March 2015 ballot. The City Commission set December 31, 2014 as the sunset date for the Task Force, though an extension is possible. The members agreed to make a mid-October report to the Commission and to strive for a final report to the Commission December 8. To this end, the Task Force discussed meeting weekly through December.

The next Task Force will meet next at 9 a.m. on September 24 at the Orange County Library System's Central Branch. Members will meet on the second floor at the Melrose Center for a tour of the makerspace and the meeting will follow.

The meeting was adjourned at 9:55 am